



## 4-H Alberta 2026 Scholarship Application

### High School Transcripts

All applicants graduating from High School in 2026 must submit an **OFFICIAL TRANSCRIPT** of their **FINAL** High School marks.

You may order your FINAL OFFICIAL TRANSCRIPT **prior to graduation** by selecting “**FOLLOWING AN EXAM SESSION**” under “**TO BE ISSUED**”.

For best practice, we encourage you to **pre-order your FINAL OFFICIAL TRANSCRIPT now** so that this mandatory step is not forgotten.

**We encourage all applicants to order their transcripts no later than MAY 1, 2026 to ensure that the deadline has been met.**

If we have not received your transcripts by **August 1, 2026**, then your application may not be considered for scholarships.

**Please note:**

- A Detailed Academic Report is **NOT** an Official Transcript
- If you are unable to have the transcripts emailed to [scholarship@4hab.com](mailto:scholarship@4hab.com), please email them to yourself and then forward them to [scholarship@4hab.com](mailto:scholarship@4hab.com)
- If you only have the option to have your transcript sent **by mail**, the best practice is to have it **mailed to you**. Once you receive your transcript in the mail, you can take a photo or scan it and email it to [scholarship@4hab.com](mailto:scholarship@4hab.com).

### **HOW TO ORDER YOUR OFFICIAL HIGH SCHOOL TRANSCRIPT:**

Contact Alberta Education

<https://alis.alberta.ca/explore-education-and-training/get-high-school-transcripts/>

and then click the link for <https://public.education.alberta.ca/PASI/mypass/welcome> and request an Official High School Transcript to be emailed or mailed to yourself.



FR [Sign In](#)

**myPass**  
MY EDUCATION. OUR FUTURE

**?** If you are currently enrolled in school and require assistance with your myPass account, please reach out directly to your school. They are best equipped to support you with login issues, course details, and account setup.

Introducing the myPass Chatbot—your 24/7 digital assistant for quick answers, streamlined support, and a smarter way to manage your myPass experience. Access it anytime once you're signed in to myPass.

**Unofficial Transcripts and Credentials**  
Student Records can authenticate unofficial documents. For assistance, please contact them by email at [StudentRecords@gov.ab.ca](mailto:StudentRecords@gov.ab.ca) or by phone at 780-427-5732. You can also download past and current orders from the "Order History" tile within myPass.

**Parent Payment Program Support**  
For help with the Parent Payment Program, please email [parentpaymentsupport@gov.ab.ca](mailto:parentpaymentsupport@gov.ab.ca). Kindly ensure that no personal information is included in your message.

**January PATs and Diplomas**  
The January Grade 9 PATs and diploma exams have been cancelled for students at all school authorities, including public, separate, francophone, charter and independent schools. With the January diploma exams cancelled, Grade 12 students will receive the school-awarded mark as their final mark. They will also receive a notation on their transcript to ensure there is no impact on their ability to graduate or transition into post-secondary. Students will have the option to write diploma exams in April or June 2026.

**myPass is an Alberta Education self-service website for students to:**

- ✓ Order high school transcripts in English and French
- ✓ View diploma exam marks
- ✓ Register to write or rewrite diploma exams with online payment
- ✓ View and print Detailed Academic Reports (DAR)
- ✓ View progress towards a credential (diploma or certificate)
- ✓ Order additional copies of an awarded credential in English or French
- ✓ Receive notifications for important messages

**PARENTS:** you may use myPass to support the student and to notify the Minister of a home education program not supervised by a school authority

[Sign in with Education Account >>](#)

[How do I sign up?](#)

**Contact**

For myPass access and support, contact AE Helpdesk, Hours: 8:15 am to 4:30 pm (Monday to Friday, closed statutory holidays)  
Phone: 780-427-5318, Option 1  
Toll free: 310-0000 before the phone number (in Alberta)

For Transcript, credential, and marks issues, Email: [studentrecords@gov.ab.ca](mailto:studentrecords@gov.ab.ca)  
Transcript Inquiries Phone: 780-427-5732

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Click on [Sign in with Education Account](#) to sign in with your school account

(Click on [How do I sign up?](#) For more information on how to access your account and how to order your transcript.



Please sign in to access myPass (<https://public.education.alberta.ca/PASI/>)

### Sign In with



or

Sign in with password [Forgot your password?](#)

I'm new, sign me up!

SIGN IN

The personal information you provide is being collected in accordance with S 33 (c) of the Freedom of Information and Protection of Privacy Act. This information is required to provide you with secure access to our online services and may be used for administration, auditing and research purposes by Government of Alberta staff. By providing us your contact information, you agree to allow us to contact you regarding the administration of your account and the services you access. Should you have any questions regarding the collection of your personal information, please contact the Director, Student Records and Operations, Alberta Education at [StudentRecords@gov.ab.ca](mailto:StudentRecords@gov.ab.ca) or 780-427-5732 (for toll free access within Alberta use 310-0000 then 780-427-5732).

Enter your school account information to sign in.



FR Logged In as Sign Out

Alberta Government myPass MY EDUCATION, OUR FUTURE

Home > Obtain Access to the Student Information via myPass Messages (0)

### Obtain Access to the Student Information via myPass

You must be connected to a student to use myPass. [What can I do on myPass?](#)

#### Information about you

**I Am**

The student (current or previous Alberta student)

A parent or guardian of the student

Other (not the student and not the Parent/Guardian)

#### Student Information

**Alberta Student Number**  
[Where can I find my Alberta Student Number?](#)

**Date of Birth** YYYY/MM/DD

#### Additional Information

**Signup Access Code** ⓘ  
Only enter an access code if you have received one from Alberta Education

**Cell Phone Number**

**Postal Code**  
Example: A0A 0A0

**Note:** By clicking Activate Connection below, you agree to be bound by the [myPass Terms of Use Agreement](#).

Activate Connection

#### Personal Information Management

myPass collects, uses and discloses personal information pursuant to sections 33(c), 39(1)(a), 39(1)(c) and 40(1)(c) of the *Freedom of Information and Protection of Privacy Act* (Alberta). Personal information is collected, used and disclosed as required for the operation of Alberta Education programs and activities, which may include registration for myPass, identity authentication, communications relating to myPass services, delivering services, maintaining records and sharing information to school authorities as necessary. User information, including the IP address and browser information, are logged and cookies are sent for security purposes.

Questions regarding the collection or corrections of personal information may be directed to the Director, Student Records and Operations, Alberta Education:

- By mail: 10044-108 Street, 44 Capital Boulevard, Edmonton, AB T5J5E6
- By email: [StudentRecords@gov.ab.ca](mailto:StudentRecords@gov.ab.ca)
- By telephone at 780-427-5732. (for toll free access within Alberta, first dial 310-0000).

Click on **The student (current or previous Alberta student)**

Enter your student number (click the link if you do not know your student number)

Enter your birthdate

Click **Activate Connection** at the bottom of the page



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Home Messages (0)

Success! Your connection is activated. Your Education Account now has access to the information for

### What are you looking for?

Courses and Marks	Document Orders	Student Profile	Student Connections
<b>View Credential</b> >> View diploma / certificate progress	<b>Order Transcript</b> >> Order an Alberta Transcript of High School Achievement	<b>Personal Information</b> >> Review and update personal and contact information	<b>Connect to a Student</b> >> Obtain access to the student information
<b>Detailed Academic Report</b> >> Download high school course and mark history	<b>Order Credential</b> >> Order a diploma / certificate reprint	<b>Verification Document</b> >> Generate letters for proof of name, school enrolment, age and who a student resides with	<b>Access to Student Information</b> >> Review who can or has accessed student information
<b>Diploma Exam</b> >> Add and manage exam registrations and late payment >> View results and request rescors	<b>Order History</b> >> View all orders >> Edit unsent orders		
<b>PAT Results</b> >> View Provincial Achievement Test Results			

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To order your Transcript, click on **Order Transcript**

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Home > New Transcript Order Item Messages (0)

## New Transcript Order Item

Provide the details needed to order a student's official high school transcript from Alberta Education.

Which student's high school transcript would you like to order?

Student

Note:

- \$10.00 CAD non-refundable processing fee per copy applies.
- Orders are payable by VISA, VISA Debit, or MasterCard.

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Select your name from the drop-down and click "Order".



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GOVERNMENT BY EDUCATION OUR FUTURE

Home New Transcript Order Item Messages (0)

Student's Name

### Recipient information

Student Legal Name will be on Transcript

Send To

Organization

Other Person or Organization

Address to Use for Mailing

Is this address correct?

Express Shipping Service

Use this option if you need to expedite the delivery of your transcript. All costs for express shipping pickup and delivery services are the responsibility of the requestor.

Click here for instructions

### Transcript Details

To Be Issued

As soon as possible

Following an exam session

Session

June 2026

(Scheduled for 17 JUL 2026)

Document Language

English

Number of Copies

\$10.00 non-refundable fee per copy applies.

1

Include Schools

School information is required by most post-secondary institutions. Your application may be delayed if this information is not included.

Yes - include school names and codes on transcript.

No - exclude school names and codes on transcript.

Certification and Authentication

Select this option when required for overseas applications

No

Yes - This transcript is for an international university/organization that requires certified documents

Add to My Order Remove from My Order

**My Order**  
There are 0 items in your order.

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Questions regarding the collection or corrections of personal information may be directed to the Director, Student Records and Operations, Alberta Education:  

- By mail: 10044-108 Street, 44 Capital Boulevard, Edmonton, AB T5J5E6
- By email: [StudentRecords@gov.ab.ca](mailto:StudentRecords@gov.ab.ca)
- By telephone at 780-427-5732. (for toll free access within Alberta, first dial 310-0000).

Select **YOUR address** under Address to Use for Mailing.

Select the student's (your) name under "Send To" and ensure the address to use for mailing is correct. Please note the contents within the red rectangle. This is the most important part of ordering your **FINAL OFFICIAL TRANSCRIPT**.

Be sure to select "Following an exam session" and select "June 2026". Note the "Scheduled for" date.



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Home > New Transcript Order Item Messages (0)

Student's Name [Redacted]

**Transcript Added to Order**

Order Item 1 to [Redacted]

Order Subtotal **\$10.00** (Prices shown in Canadian Dollars)

Note: This is a non-refundable processing fee.

Checkout and Pay Order Another Transcript Cancel Entire Order

### Review My Transcript Order

Review and confirm the details of the transcript order prior to payment.

Order	Price	Paid
Order Item 1 to [Redacted] Recipient's Name [Redacted] Street Address [Redacted] Delivery Method Mailed	\$10.00 x 1	\$10.00

+ More Details  
Edit Remove

Total **\$10.00**

Order Subtotal **\$10.00** (Prices shown in Canadian Dollars)

Note: This is a non-refundable processing fee.

Checkout and Pay Order Another Transcript Cancel Entire Order

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Have your transcript mailed to YOUR mailing address. Once you receive your transcript in the mail, take a photo of (or scan) all pages and email them as attachments to [scholarship@4hab.com](mailto:scholarship@4hab.com)

Review the information to ensure that it is correct. Click “Checkout and Pay”.



Student's Name [user name]

### Enter Billing Information

Provide the billing information for the person making the payment.

**Payer's Name**

**Email Address**

**Phone Number**

**Country**

**Address Line 1**

**Address Line 2 (Optional)**

**City**

**Province**

**Postal Code**

Example: AQA 0A0

**Order Total** \$10.00 (Prices shown in Canadian Dollars)

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- By telephone at 780-427-5732. (for toll free access within Alberta, first dial 310-0000).

Proceed with Payment Cancel & Return to My Order

You will be taken to a TD merchant / Beanstream page to complete the payment process. Please do not submit payment more than once for this order unless you are informed that payment was not received; otherwise your payment card may be charged multiple times. Once you have started the payment process you can no longer modify your order.

Enter the billing information associated with the payment card.



CANADA  
4-H Alberta

PAYMENT INFORMATION

\$10.00 CAD		
[Card Type]		
[Card Number]		
[Cardholder Name]		
[CVV]	[Exp. Date]	[Billing Address]

ADDRESS INFORMATION

[Address Line 1]		
[Address Line 2]		
+1	[Phone Number]	
<input checked="" type="radio"/> Mobile	<input type="radio"/> Home	<input type="radio"/> Work
[Address Line 3]		Address line 2
[Address Line 4]		[Address Line 5]
[Country]	Canada	

**Submit payment**

Enter your payment information



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Home > New Transcript Order Item Messages (0)

Student's Name [Redacted]

Order # [Redacted] Completed! [Download Receipt](#)

You can track your orders from the [Order History](#) page.

Student	[Redacted]	Invoice ID	[Redacted]
Transaction Type	Purchase	Invoice Date	[Redacted]
Currency	Canadian Dollars	Payment Total	\$10.00

[View Order History](#) [Order New Transcript](#)

Order	Price	Paid
Order Item 1 to [Redacted]	\$10.00 x 1	\$10.00

Recipient's Name [Redacted]

Street Address [Redacted]

Delivery Method	Mailed
To Be Issued	Following an exam session June 2026 (Scheduled for 17 JUL 2026)

Document Language English

Number of Copies 1

Include Schools Yes - include school names and codes on transcript.

[Hide Details](#)

Total \$10.00

Payment Information

Payment ID	[Redacted]	Payment Type	[Redacted]
Cardholder Name	[Redacted]	Transaction ID	[Redacted]
Transaction Date	[Redacted]	Approval Code	[Redacted]
Approval Status	[Redacted]		

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This is your order confirmation page, including your order number

Once again, ensure that the "To Be Issued" equals "Following an exam session June 2026."



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## Transcripts

The Alberta Transcript of High School Achievement contains the highest marks and credits awarded to a student.

### Important dates



- First semester transcripts are available in mid-February
- Second semester transcripts are available in mid-July
- Summer school transcripts are available the last week of August

Send an electronic copy to: [scholarship@4hab.com](mailto:scholarship@4hab.com) no later than **August 1, 2026**.

**IMPORTANT REMINDER:** Be sure to select “Following an exam session” and select “June 2026”. Note the “Scheduled for” date.

Only **FINAL OFFICIAL TRANSCRIPTS** will be accepted.

**We will not accept:**

- X** Detailed Academic Reports
- X** Unofficial Transcripts
- X** Transcripts that do not show your most recent final marks.

